

Approved For Release 2006/02/07 : CIA-RDP84B00890R000300080084-7
ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EO/DDA	<i>ghu</i>	1 JUL 1981
2. SSA/DDA	<i>seen</i>	1 JUL 1981
3.		
4.		
5.		

Action	File	Note and Return
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As Requested	For Correction	Prepare Reply
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REMARKS

John,

This is a standard memo - only the Secretaries and dates change. In the past, we have never had any items to suggest. I usually make the negative report by phone.

ba

ok - you might want to touch base with SSA since most topics would be in his area.

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OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

Executive Registry
81-7690DDA Registry
81-1367

1 July 1981

DDA REGISTRY

FILE: meetings

MEMORANDUM FOR: See Distribution

SUBJECT : DCI Meeting with Secretary of State Haig,
Tuesday, 7 July 1981

1. The Director and Deputy Director are scheduled to have a breakfast meeting with Secretary Haig on Tuesday, 7 July, at 0745. It is requested that any suggestions you may have for possible topics to be raised by either be furnished in writing to Robert Gates, Director, DCI/DDCI Executive Staff, by 1200 hours 6 July, in order to forward these topics to the Director for his consideration. A negative response is requested. Where appropriate, please prepare succinct talking points on a separate piece of paper to cover any backup material you forward.

2. In addition, it would be appreciated if the subject matter of these topics could be identified by phone to Mr. Gates' office (extensions) by 1700 hours 2 July.

Executive Secretary

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*negative response
in on 1 July 81
to Sec. B-8
11 JUL 1981*